



World Education

855-201-6910

<http://worldeducation.net>

Student Name:

Start Date:

End Date:

Certified Professional Medical Coder

WE-HF-230101

Training Plan information

Program Clock Hours: 630

Duration: 12 months

Certification: CPC

Description:

As the lifeblood of the healthcare industry, medical coding has become one of the most sought after occupations in any industry. Certified Professional Coder's are responsible for having a good understanding of anatomy & physiology, the disease process, and clinical procedures in order to apply accurate identifying codes that are submitted for reimbursement of services. Professional Coder's can be found in multiple healthcare settings including private practice offices, ambulatory facilities, and hospital facilities. According to the U.S. Bureau of Labor Statistics, jobs for certified medical coders will increase 22 percent through the year 2022. The 2016 median income for a certified medical coder was between \$29,360-\$51,850, this varies depending on location and experience level. What's in this all inclusive program? This program provides students with a complete, comprehensive training experience. The program has been broken down into four individual sections, Anatomy & Physiology, Medical Terminology, Medical Coding, and ICD-10 Coding. Each section will cover the necessary skills to pass the included national certification and pursue entry level employment. In this program, students will gain basic skills in anatomy & physiology and medical terminology as well as a mastery knowledge of how to properly code using the current CPT, ICD, and HCPCS systems. Included Certification! Included with this program is the exam voucher for the prestigious American Academy of Professional Coders (AAPC) Certified Professional Coder (CPC) national certification exam. Also included in this program is a one year membership to AAPC and the recommended CPT, ICD, and HCPCS manuals that are approved for use during the certification exam. **To receive full certification candidates must have at least two years of medical coding experience. Those that do not have the required experience, an apprentice designation will be awarded on the credential until the necessary experience is met.** Upon completion of this program, students will also be given access to our Career Development center where they will receive guidance on sitting for the certification, preparing for employment interviews, and resume building. Start your new medical coding career today with this complete training program!

Certification:

After completing this program students will be prepared to sit for the AAPC's Certified Professional Coder (CPC) exam. Included in the program tuition is a voucher for the certification exam, one year membership fee to AAPC, and the recommended CPT, ICD, and HCPCS manuals (included manuals are AAPC approved for use during the certification exam). The CPC examination consists of questions regarding the correct application of ICD-10-CM diagnosis codes used for billing professional medical services to insurance companies. Examinees must also demonstrate knowledge on proper modifier use, coding guidelines and regulatory rules. A CPC must have at least two years medical coding experience (member's with an apprentice designation are not required to have two years medical coding experience.) Membership is required to be renewed annually and 36 Continuing Education Units (CEU's) must be submitted every two years for verification and authentication of expertise. Due to the level of expertise required of medical coders, AAPC expects certified coders to be able to perform not only in an exam setting but also in the real world. In addition to passing the certification exam, coders will also be required to demonstrate on-the-job coding experience. Those who pass the CPC exam but have not yet met this requirement will be designated as an Apprentice (CPC-A) on their certificate. CPC-A Status: Members with an Apprentice designation are still required to submit annual CEUs while completing the coding job requirement. Each state may have additional licensing requirements, be sure to research your states requirements for employment by visiting your states occupation board.

Outline:

Module 1: Medical Terminology Lesson 1: The structure of medical terms Lesson 2: The differences between prefix and suffix Lesson 3: Testing and radiology using medical terminology Lesson 4: The different body systems in relation to medical terminology Module 2: Anatomy & Physiology Lesson 1: Introduction to Body Structure and Organization Lesson 2: The Integumentary System Lesson 3: The Skeletal System Lesson 4: The Muscular System Lesson 5: The Nervous System and Special Senses Lesson 6: The Cardiovascular System Lesson 7: The Immune System Lesson 8: The Respiratory System Lesson 9: The Digestive System Lesson 10: The Urinary System Lesson 11: The Endocrine System Lesson 12: The Reproductive Systems Module 3: Medical Practice Foundations Lesson 1: Healthcare Fundamentals Lesson 2: Communication in Healthcare Module 4: In-depth medical coding Lesson 1: Medical Documentation and Record Keeping Lesson 2: The Evolution of Medical CPT and ICD Lesson 3: Medical Coding CPT - Integumentary, Musculoskeletal, Respiratory Systems Lesson 4: Medical Coding CPT - Cardiovascular, Digestive, Endocrine, Nervous Systems Lesson 5: Medical Coding CPT - Evaluation Management, Medicine, HCPCS Modifiers Lesson 6: Medical Coding CPT - Anesthesia, Pathology, Radiology SCORM package Lesson 7: ICD-10 Lesson 8: Accurate Medical Coding and Insurance Forms Lesson 9: Medical Regulations Governing Legal and Ethical Standards Lesson 10: Applying Medico-legal Principles to PHI

Required Materials:

This program does not require any additional purchases of supplementary materials. This program includes the below listed materials: Current Year AMAs CPT, ICD, and HCPCS Coding Manuals Medical Terminology: A Short Course - E-Book 8th Edition, Kindle Edition by Davi-Ellen Chabner 2017 Step-by-Step Medical Coding 2017 Step-by-Step Medical Coding Workbook **Textbooks are shipped out after

enrollment.**

Instructor Description:

This course provides students with certified, skilled facilitators to guide them through their learning experience. Facilitators who are well trained in a unique mastery methodology and provide one-on-one instruction to their students to ensure mastery of the course material. The course facilitator is available to answer any questions a learner may have including questions on course content, course material, certifications, and even industry questions. Facilitators also monitor the progress of learners to ensure training retention and program advancement. Regina Jackson, CPC, CPMA, CPC-I, PMCC, a member of AAPC since 2006 provides dedicated instruction and support to all her students. Regina started as a coding and auditing specialist 10 years ago, specializing in emergency medicine, physician evaluation and management, and multi-specialty groups. She completed a coding certificate course in preparation for building her CPC foundation. Since obtaining her CPC certification, she has worked in private practices and a teaching facility in emergency medicine level 1 trauma. Regina provides education and training to healthcare providers and coding specialist nationwide. She enjoys sharing her knowledge and experience with new providers and specialist to help prepare the next generation of healthcare for success. She also stays connected to all the changes in the medical coding world by attending conferences, webinars, and participating in multiple continuing education opportunities.